PPW GPRA Reporting Tips

-Please review the MIGPRAinfo.org website for FAQs and additional information about PPW MI-CAFS project.

-Print a paper copy of the GPRA tool to utilize with clients for more flexibility to engage with client. Note: GPRA data must be entered in Qualtrics, paper copies are for clinicians to use for convenience only.

-Questions should be asked as they are written, reviewing questions in advance will help to prep for questions that might require more sensitivity and response time.

-Clients have the right to not answer any question, clinicians can enter "refused to answer".

-There may be sections that allow "skip thru" if questions don't apply to that person. Please ask the question first in that section, Qualtrics will automatically skip through questions based on answers if applicable.

Correcting Errors in PPW GPRA

Before submitting the report, please review that all data has been entered and is correct. If you checked a question incorrectly and the back function did not operate to correct, and you need to make a change you can submit a change by emailing: GPRA@wayne.edu

Please use this format when submitting request for change-correction:

Enter "Data Error" as Subject heading in email.

Body of Email must include:

1. Grantee (e.g. PIHP)
2. Agency
3. Clinician Name
4. Clinician Email
5. Client ID
6. Description of item requiring change (include the question# or name and indicate the correct response).