

## What to do if I miss a 6-month follow-up?

Clinicians have a three-month window to complete the 6-month follow-up (6MFU) GPRA interview. The window opens up one month before the 6-month anniversary date and closes two months after the 6-month anniversary date.

However, occasionally a clinician may miss the 6MFU window. In that case, conduct an administrative discharge for the 6MFU GPRA by selecting the options below.

GPRA Interview Type:

- Intake
- 6-Month Follow-Up
- Discharge

GPRA Interview Date:

- Date (MM/DD/YYYY)
- No Interview Completed  
*(only to be selected when a client is administratively discharged and/or referred for services elsewhere)*

Then select the follow-up status of the client from the options below.

What is the follow-up status of the client?

- 01: Deceased at time of due date
- 11: Completed interview within specified window
- 12: Completed interview outside specified window
- 21: Located, but refused, unspecified
- 22: Located, but unable to gain institutional access
- 23: Located, but otherwise unable to gain access
- 24: Located, but withdrawn from project
- 31: Unable to locate, moved
- 32: Unable to locate, other (specify):

Contact [GPRA@wayne.edu](mailto:GPRA@wayne.edu) if you are unclear if you have missed the 6MFU window for your client.